Concordia Preschool
Emergency Phone Tree
2011-2012

PLEASE FILL OUT THE NECESSARY INFORMATION AND RETURN THIS FORM BY **August 15TH**. This information will be used to contact family members in the event of a sick or injured child. We will also be using the School Reach Instant Parent Contact System for weather related closings, early dismissal from school or other unexpected events. .

Please Print
Student's Last Name_____ First Name_____

Class (please circle) 2 day 2's 3 day 3's 5 day 3's 3 day 4's
5 day 4's Readiness

Mother's Name_____ Father's Name_____

Email address_____

_____ Home Telephone Number_____

_____ Mother's Cell Number_____

_____ Father's Cell Number_____

_____ Work Phone Number_____

_____ Other Phone Number_____

Please indicate for each phone number, which person is to be called first, second, third, etc. For example, if the Mother's cell number should be called first, in the space provided on the left please write #1. This will make calling much more efficient.

Return this form to the preschool by August 15th. If you have any questions, please feel free to contact me. Also, should any of the above information change throughout the school year, please notify the preschool office as soon as possible so we can update your child's information.

Thank you,
Helen Spillan
Preschool Director
478-3876
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