



July 1, 2010

Dear Parents,

The beginning of the 2010-2011 school year is quickly approaching. The preschool staff is looking forward to meeting all of our new families and welcoming back many familiar faces from last year. We appreciate that the beginning of your school experience can be stressful for you and your child. We have several things in place to help make it a pleasant and easy transition for everyone. This letter will give you dates and times for important informational sessions. Please plan on attending. We are looking forward to providing you with the information you need and answering all of your questions. Thank you for choosing to entrust your children to our care and for allowing us to play a part in their early childhood education.

Enclosed are forms that must be completed before school starts. These forms are required to be on file by the Delaware Office of Childcare Licensing; they also assure your peace of mind and your child's safety while at school. All new children to our school must have a health appraisal form (included) on record. Please take it to your child's doctor to be completed. You will receive a new form during your child's birth month to take to their annual well visit as the form needs to be updated each year.

We require payment of September's tuition by August 15, 2010.

Tuition rates are as follows:

2 day classes	\$170
3 day classes	\$234
5 day classes	\$286

You can mail your payment to the preschool at 3003 Silverside Road, Wilmington DE 19810. If you have any questions about your tuition,

please call the school office at 478-3876 or contact Julie Moore at 479-0330.

Also enclosed is the 2010-2011 Concordia School Calendar. Please review it for holidays and important events. Our annual Open House for parents will be held on Wednesday, September 8th at 7:00 pm in the Sanctuary. It is a wonderful opportunity to meet your child's teachers and learn what to expect in the upcoming school year. You will receive a parent handbook on that evening which will serve as an excellent reference and should answer many of your questions. We will also have a question/answer session for new families on Tuesday, September 14th at 9 am.

The teaching staff is already looking forward to another fun and exciting year. Your child will be receiving a letter in the mail from his/her teacher in mid to late August. The letter will indicate when to bring your child to visit the teachers and classroom. Our first regular day of classes will be on Monday, September 13th and Tuesday, September 14th.

*Please note- Our **2 year old classes** will dismiss early at 10:15 on the first day (9/14) to enable new families to attend the question/answer session and leave afterwards with their child. They will dismiss at 11:00 on Thursday, Sept. 16th and each school day until after our first parent/teacher conference in November. Beginning on November 30th, the 2's will dismiss at 11:30.

Enjoy the rest of the summer. I look forward to seeing all of you shortly. Please feel free to contact the Preschool office with any questions or concerns.

Sincerely,

Helen Ann Spillan
Preschool Director