

Concordia Preschool Advisory Board
Meeting Minutes
March 9, 2026

Attendees:

Helen Spillan, Julie Moore, Annie Masone, Nikole Heitmann, Gracey Tull, Nina Loudon, Deirdre Jeandell, Susan Dramis, Coty Smith, Jenn Shellem, Kelsey Piotti, Marissa Le, Lindsey Hughes, Tiffany Juliano

Call to Order:

1st: Jenn Shellem 2nd: Coty Smith

Approval of February 9, 2026 Meeting Minutes:

1st: Jenn Shellem 2nd: Coty Smith

Teacher's Report:

- The preschool is in full swing this month with a lot of preparation for St. Patrick's Day and Easter celebrations.
- Thank you to everyone who supported our Art Fair. It was a great night.

Director's Report:

- *Status:* The status of the preschool is good. The current enrollment is unchanged at 70 (there were 72 at this time last year). We may add a student in the 2-year-old class.
- *2026-2027 Registration:* Registration is the same as this point last year. We currently have 59 registered. We need more 2- and 3-year-olds.
- *Old Business:*
 - Our annual Art Fair was awesome and very well attended.
 - Ladies Night Bingo is sold out.
 - Our music teacher, Anne Smookler, is healing well. She will begin chemotherapy and will receive intense treatments for the next three months. After that, she will have chemotherapy treatments every third week for the next year. Her prognosis is good.
 - All security cameras are reset and working.
- *New Business:*
 - Summer camp themes were finalized and based on some of the teacher's favorite activities to do with the children. "Down on the Farm" runs from May 26 through May 29. "Under the Sea" runs from June 2 through June 5. Registration begins April 15 at drop off. Advisory Board members will have priority registration as a thank you for their service. Forms will be handed out at the meeting tonight. Please return them as soon as possible but no later than March 31.
 - Easter Egg Hunts for each class are scheduled. Spring break runs from April 1 through April 10. School reopens on April 13.
 - All classes will learn about the life cycle of the butterfly when we return from Easter break.

- Helen is currently looking for and interviewing potential new staff members. If you know someone who is looking, please have them to reach out to Helen.
- *Upcoming Events:*
 - Spring Conferences are March 30 and March 31.
 - Book Fair will be held in the lobby from April 15 through April 24.
 - Alex's Lemonade Stands is be May 7 and 8.
 - Blue Rocks game is May 3.
 - Spring Fling is May 15.

Church's Report:

- Nothing to report.

Treasurer's Report:

- Our budget is in good shape. We are only in a deficit of about \$1,700. This is due to transaction fees being passed onto the families and lunch bunch ticket sales. Julie and Helen are looking into new banks because we are not making as much money as anticipated in the sweep.

Fundraising/Events:

- Ladies Bingo Night is sold out. We really need food donations as noted on the Sign-Up Genius and monetary donations to fill in the gaps of what is not donated. Set up will begin on Wednesday during lunch bunch. Please let Nina and Gracey know if you can stay to help set up.

Parent Representative Report:

- *Emmanuel Dining Room:* Both 2-day classes are making brownies this month. They are due on Tuesday, March 24.

Old Business:

- Tickets for the May 3 Blue Rocks game are on sale for \$13.25 per ticket.

New Business:

- We have an open position on the executive board for President. If you would like to nominate someone or yourself, please reach out to the board before our April meeting.
- Our next meeting is April 13, 2026.

Closing:

1st: Nikole Heitmann 2nd: Jenn Shellem